

RECORD OF EXECUTIVE DECISION

TITLE OF THE DECISION :- COMMUNITY ASSET TRANSFER STAGE 2

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
17/6/2026	Portfolio Holder for Assets and Community Safety	a) to note the content of the supporting report and agrees the revised Programme of Work in respect of pre-LGR Community Asset Transfer set out within this report having received a formal expression of interest from Brightlingsea Town Council and a less advanced confirmation of participation from Harwich Town Council and Frinton & Walton Town Council; b) to agree that the focus of the Programme of Work will be progressing the potential transfer of assets to Brightlingsea Town Council, having received its formal expression of interest and progressing the potential transfer of the Columbine Centre in Walton on the Naze to Frinton & Walton Town Council (see e) below), and to instruct the Corporate Director – Planning and Community to proceed with the implementation of this programme; c) to agree that discussions and the sharing of information	To revise the previously-agreed Programme of Work in respect of pre-LGR Community Asset Transfer and confirm the focus of work having received a clear expression of interest from Brightlingsea Town Council and feedback from Harwich Town Council and Frinton & Walton Town Council indicating an interest in continued discussion about the potential transfer of assets, but without a firm proposal at this stage as to what assets to include in the scope.	To continue discussions on an informal basis, to abandon the idea of a managed process of exploring the transfer of groups of assets to Brightlingsea Town Council or others, and simply leave those bodies to come forward with proposals to obtain individual assets or groups of assets, which can be considered against the Council's	None	Yes	Yes

		related to the potential for the transfer of other assets to Harwich Town Council and Frinton & Walton Town Council can continue, but in line with the Council's normal approach under its Community Asset Transfer Policy, not necessarily ahead of LGR and not as part of the defined Programme of Work to be supported by a dedicated resource; d) to note and agree that resource implications will be revisited once there is a clearer indication of costs and that decisions on the budget for appointing external expertise in respect of valuation, business case development/analysis and legal support will be taken by the Cabinet in due course, as would any subsequent decision about the transfer of specific assets; and e) to note that Officers are still in the process of administering the Property Dealing Procedure in respect of the potential transfer of the Columbine Centre to Frinton & Walton Town Council having issued draft Heads of Terms in March 2026 – with the aim of any transfer being completed by November 2026.		current Community Asset Transfer policy and property dealing procedures in the normal, as opposed to a collaborative, way, to build more time into the programme for Harwich Town Council and Frinton & Walton Town Council to develop a clear expression of interest, and for the programme to be adjusted accordingly for all three Councils' propositions to be assessed and considered at the same time, as originally				
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				envisaged.			
URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-							
GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)		YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?				N/A
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)		NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?				N/A
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)		NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?				N/A
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)		NO	If yes, why is it not practical to convene a quorate meeting of full Council?				N/A
			If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?				N/A
AGREEMENT TO DECISION:-							
Signed:- Decision Maker		Date:- 		Delegated Power Reference (in Part 3 of the Constitution):- 3.36 item 4.3.....			

Original signed copy to be retained by Service.
Electronic copy to be sent to democraticservices@tendringdc.gov.uk for publication.